



Finishing Order Form

Ordered On (Date/Time) _____

Name _____

Student ID # _____

Contact

☐ Email

@arizona.edu

☐ Phone Call

All Finishing Services require additional time beyond the standard 24hrs.

Finishing turnaround times depend on the project and current workload.

Mounting-only orders typically require an additional 1-2 business days beyond printing turnaround.

Full framing orders generally take about one week, depending on the delivery schedule.

Mounting

1 Board Type / Color

Foamcore ☐ Black ☐ White

Gatorfoam ☐ Black

Aluminum Composite (M-Panel) ☐

Aluminum Composite requires image to have a bleed.
Under 12in (1/16" bleed all around 1/8" total)
Over 12in (1/8" bleed all around 1/4" total)

Mat Board ☐ Black ☐ White
☐ Gray ☐ Custom

2 Size / Style

☐ Flush (to edge)

☐ Float (in middle of larger board)

Float Mount - draw diagram of layout on back
with sizes (or) if single image, include border
size:

Single Image Float Border _____"

☐ Framing (see paper border or mat size)

3 Adhesive Type

☐ Adhesive
(permanent)

☐ Corners
(non-permanent)

☐ Linen Tape
(semi-permanent)

☐ Clips with Wire

Glazing

☐ Glass (Regular)

☐ Glass (UV)

☐ Plexiglass

☐ Plexiglass (UV)

Spacers

☐ Spacers

☐ No Spacers
(Spacers not required if
using a window mat)

Frame

☐ Frame #

Notes

Window Mat

☐ Black

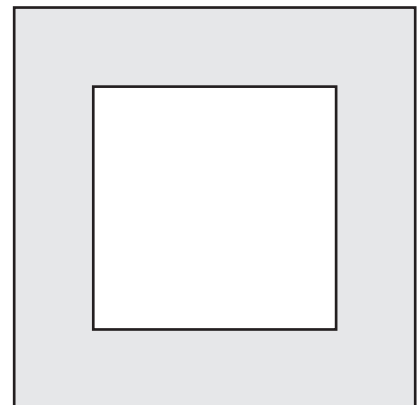
☐ White

☐ Gray

☐ Custom

Inside Window Size
x

Outside Dimension
x



Date / Time Needed